

FY 2007 Computer-Related Capital Equipment Requests for the MIT Libraries

Proposed Approvals for Q3

Overview

In this quarter we tried to address the continued demand for LCD monitors. This demand is generated by several different concerns:

- In public spaces, flat screen monitors improve the overall look of our library units
- At public terminals, they provide a better quality display for endusers
- For staff using ALEPH and/or Gobi, they provide more screen real estate and better resolution
- For all staff, they take up less room and offer improved display

We are recommending approving all requests for monitors for direct use by the public, at service desks in public areas, and for use by staff whose work requires intensive use of ALEPH, Gobi, or other visually intensive applications. With this quarter, we think we have succeeded in upgrading all monitors in these categories. Other requests for upgrading existing CRT monitors to LCD units will not be considered at this time, but we will be replacing any failing monitors with LCD monitors going forward.

In this round:

- 69 requests were reviewed, with an estimated value of \$109,671.
- Of these, 51 requests were approved in whole or in part, either through purchase, cascade, or other funding source, at an estimated value of \$34,516
- 40% of the total approved amount supports direct use by the public.
- 48% of the total approved amount is devoted to serving the public by way of public access or teaching.
- Expenditures for public access and teaching represent 55% of the year-to-date total.

Highlights

- In this quarter we received requests from Barker and Science for networked copiers. After much discussion we agreed that we need to understand more about the plan for using this type of equipment. We recommend deferring these requests for now, with the idea of sitting down with appropriate staff from ESL to clarify the service goal that they are trying to address before the next deadline.
- Dewey's top priority was for a large wall-mounted flat screen in their Conference Room. The group supports the idea of improving Dewey's ability to provide state-of-the-art facilities for group work and collaborative study; however, we felt that this request needs to be fleshed out. Again, we hope to work with Dewey to clarify their goals before the next request cycle.

Q3 FY2007 Feb 12

Key:

oc=out of cycle approval

y=yes

n=no

d=defer to next quarter

c=cascade, to be filled with equipment already in stock

p=partial approval

w=withdrawn by unit

o=other source; filled outside of CE funding

decision	dept	#	cost estimate	approved total	Adj. Total	title	brief desc	priority	comment	P/S
oc	Access-Services	453	2635			3M Bookcheck Unit Model 942 Desensitizer / Resensiti		1		staff
y	Access-Services	376	280	280		19" LCD monitor		2		staff
y	Access-Services	380	280	280		1 of 3: black 19" LCD monitor to upgrade a 17" monitor		3		staff
y	Access-Services	418	280	280		2 of 3: black 19" LCD monitor to upgrade a 17" monitor		4		staff
y	Access-Services	419	280	280		3 of 3: black 19" LCD monitor to upgrade a 17" monitor		5		staff
Total expenditure				1120						
Value of out-of-cycle approval				2635		3M Bookcheck Unit Model 942 Desensitizer / Resensiti		1		public
Value of out-of-cycle approval				50		Lock for public laptop		1		public
Adjusted total					3805					
y	Admin	451	800	800		New PC for Nikki Hanafin. Her current PC is under spe		1		staff
Total expenditure				800						
Adjusted total					800					
y	ALS	448	149	149		Barcode scanner for Charlene Follett whose current ba		1		staff
Total expenditure				149	149					
y	Archives	471	2068	2068		Dell Latitude 420		1		staff
y	Archives	469	525	525		Portable Barcode scanner Unitech PT630D for use in s		2		staff
n	Archives	479	280			19" LCD Flat Panel Monitor		3		staff
n	Archives	480	280			19" LCD Flat Panel Monitor		4		staff
n	Archives	477	280			19" LCD Flat Panel Monitor		5		staff
n	Archives	476	280			19" LCD Flat Panel Monitor		6		staff
n	Archives	470	280			19" LCD Flat Panel Monitor		7		staff
n	Archives	478	280			19" LCD Flat Panel Monitor		8		staff
Approved total				2593						
Adjusted total					2593					

y	Barker	333	3920	3360	14 - 19" flat panel monitors	1 approved as 17"	public
y	Barker	481	280	280	19" flat panel monitor	2	staff
y	Barker	483	280	280	19" flat panel monitor	3	staff
y	Barker	482	280	280	19" flat panel monitor	4	staff
n	Barker	484	280		19" flat panel monitor	5	staff
y	Barker	455	560	560	2 - 19" flat panel monitors	6	staff
d	Barker	457	1000		Larger, faster scanner for patron use	7	public
d	Barker	456	18000		Upgraded self-checkout machine (discount provided for)	8	public
c	Barker	458	360		Color Printer	9	have one in DIRC public
d	Barker	334	1150		Upgrade to the Barker staff copier to network it. Cost:	10	staff
Total expenditure				4760			
Value of cascade			360		Color Printer		
Adjusted total				5120			
n	CAMS	444	2000		Replace employee's current laptop, which is 2 GHz. 1	1	Is now working OK staff
y	CAMS	445	1654	1654	15-inch Mac Book Pro 2.16 GHz configuration 1 GB R	2	staff
y	CAMS	317	280	280	19" flatscreen monitor	3	staff
y	CAMS	329	280	280	19" flatscreen monitor	4	staff
n	CAMS	324	280		19" flatscreen monitor	5	No longer here staff
y	CAMS	321	280	280	19" flatscreen monitor	6	staff
y	CAMS	319	280	280	19" flatscreen monitor	7	staff
y	CAMS	320	280	280	19" flatscreen monitor	8	staff
y	CAMS	322	280	280	19" flatscreen monitor	9	staff
y	CAMS	330	280	280	19" flatscreen monitor	10	staff
y	CAMS	328	280	280	19" flatscreen monitor	11	staff
y	CAMS	327	280	280	19" flatscreen monitor	12	staff
y	CAMS	326	280	280	19" flatscreen monitor	13	staff
y	CAMS	325	280	280	19" flatscreen monitor	14	staff
y	CAMS	323	280	280	19" flatscreen monitor	15	staff
y	CAMS	318	280	280	19" flatscreen monitor	16	staff
Total expenditure				5294			
Adjusted total				5294			
y	CMS	460	1100	1100	Standard computer & monitor	1	staff
d	CMS	461	25000		Planetary scanner and CPU with monitor. Scanner will	2	staff
Total expenditure				1100			
Adjusted total				1100			
d	Dewey	472	5000		Large wall-mounted flat screen (plasma?) display with c	1	public
y	Dewey	446	633	633	Upgrade of Stata & Stat-transfer on two workstations: L	2	public
y	Dewey	450	525	525	Hand-held barcode scanner to be used in the stacks.	4	staff
Total expenditure				1158			
Adjusted total				1158			

n	Doc-Services	449	2300		Color Laser Printer Xerox 6350DT Available at GovCo	1	staff
d	Doc Services	464	5730		Fujitsu fi-5750C scanner 11 x 17 scanning bed, ADF D	2	staff
o	Doc Services	463	6000		New Server to replace Comstock. I have a custom Quo	3	Order on Tech Ce staff
Total expenditure							
c	Humanities	379	240		black 17" LCD monitor	1	from Access staff
y	Humanities	452	2000	2000	Laptop is requested for its specific utility, not because ti	2	staff
c	Humanities	336	240		1 of 2 black 17" LCD monitors for public computing	3	from Access public
c	Humanities	337	240		2 of 2 black 17" LCD monitors for public computing	4	from Access public
Total expenditure							
			2000				
Value of cascades			720	3 17" LCD monitors			
Value of out-of-cycle approval			278	replacement printer			
Value of out-of-cycle approval			859	replacement CPU			
Adjusted total						3857	
y	Lindgren	438	240	240	17" Flat screen monitor for Pharos unit	1	public
Total expenditure							
			240				
Adjusted total						240	
y	Music	377	280	280	19" LCD monitor	1	staff
y	Music	343	720	720	17" black LCD monitors (3)	2	public
n	Music	344	240		17" black LCD monitor	3	staff
Total expenditure							
			1000				
Adjusted total						1000	
o	PS	467	332		Upgrade 5 licenses of Camtasia 3.0 to Camtasia 4.0 Camtasia 3.0 was originally req	staff	
Total expenditure							
Value of out-of-cycle approval			290	monitor for Stata			
Value of out-of-cycle approval			49	AC adapter for Stata			
Purchased with other funding			332	Camtasia licenses			
Adjusted total						671	
y	Rotch	462	1050	1050	Two portable barcode scanners so that we can scan ba	1	staff
oc	Rotch	447	800		A Dell (probably GX620) to replace Circulation comput	2	staff
y	Rotch	359	280	280	Viewsonic VA912B 19 inch LCD flat panel monitor. Gov	3	staff
y	Rotch	360	280	280	Viewsonic VA912B 19 inch LCD flat panel monitor. Gov	4	staff
y	Rotch		560	560	2 19" monitors for ISP	STS	staff
y	Rotch		4080	4080	17 17" monitors for public terminals	STS	public
Total expenditure							
			6250				
Value of out-of-cycle approval			859	replacement CPU			
Adjusted total						7109	
d	Science	475	8000		New Science staff networked copier.	1	staff
y	Science	435	300	300	Flat screen monitor for ADA station	2	public
y	Science	473	280	240	3 19" monitors	3	Approved as 17" staff
y	Science	474	280	240	3 19" monitors	4	Approved as 17" staff
y	Science	357	280	280	3 19" monitors	5	staff
Total expenditure							
			1060				
Adjusted total						1060	

FY07Q3 Summary

Total requested this round: **109,671**

Total approved **27,524**

ADJUSTED TOTALS

(Includes approvals (full & partial), cascades, funded from other sources, repairs and replaced equipment)

Total adjusted approvals: **33,956**

ADJUSTED APPROVALS BY PURPOSE OF USE

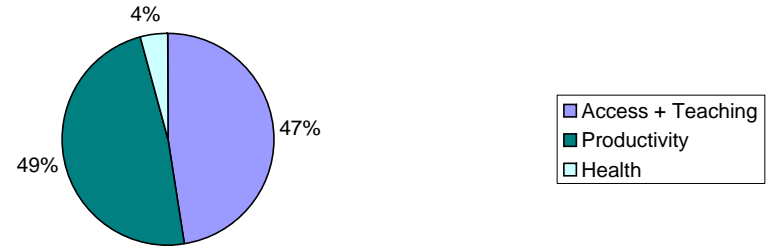
	Amount requested	Amount approved	%age Approved	%age of Total Approvals
Access	63490	13124	21%	39%
Productivity	28576	16467	58%	48%
Innovation	13000	0	0%	0%
Health	1640	1400	85%	4%
Teaching	2965	2965	100%	9%

Direct Use by	Amount requested	Amount approved	%age Approved	%age of Total Approvals
Public	34733	13197	38%	39%
Access + Teaching	66455	16089	24%	47%

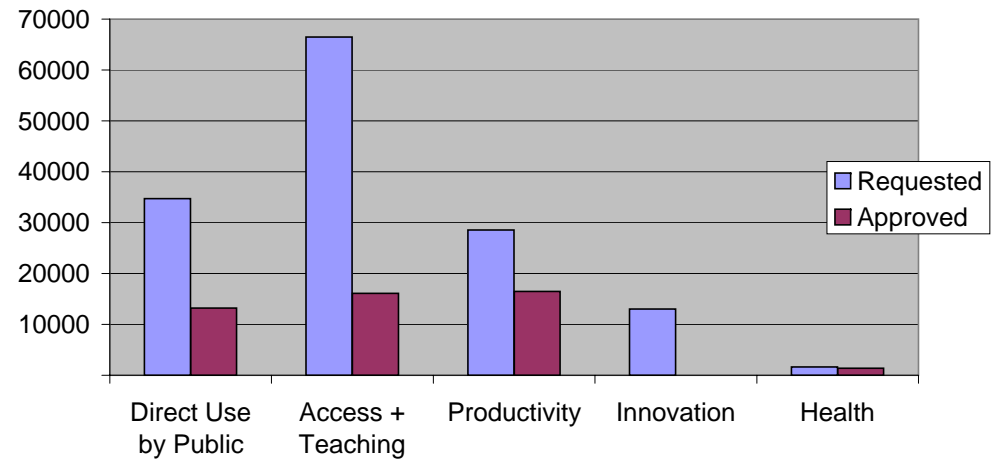
ADJUSTED APPROVALS BY DEPARTMENT

Access Services	3805
Admin Services	800
ALS	149
Archives	2593
Barker	5120
CAMS	5294
CMS	1100
Dewey	1158
Director	
Doc-Services	
Humanities	3857
Lindgren	240
Music	1000
Public Services	671
Rotch	7109
RVC	
Science	1060

Q3 Approvals by Purpose



Q3 Requests and Approvals by Purpose



FY07 Year to Date after Q3

Total requested YTD: 225,980

ADJUSTED TOTALS

(Includes approvals (full & partial), cascades, funded from other sources, repairs and replaced equipment)

Total adjusted approvals: 115,287

ADJUSTED APPROVALS BY PURPOSE OF USE

	Amount requested	Amount approved	% Approved	% of Total Approvals
Access	76515	24589	32%	21%
Productivity	82723	49196	59%	43%
Innovation	25850	850	3%	1%
Health	1640	1400	85%	1%
Teaching	39252	39252	100%	34%

Direct use by public 86810 52574 61% 46%

Access + Teaching 115767 63841 55% 55%

ADJUSTED APPROVALS BY DEPARTMENT

Access Services	3805
Admin Services	4520
ALS	149
Archives	3073
Barker	9582
CAMS	7394
CMS	6765
Dewey	11548
Director	1073
Doc-Services	7030
Humanities	9771
Lindgren	240
Music	1000
Public Services	25608
Rotch	17609
RVC	1050
Science	5070

