

FY 2005 Computer-Related Capital Equipment Requests for the MIT Libraries: Proposed Approvals for Q2

Overview

This was a bare-bones quarter, in which we were able to fill only immediate and essential requests. With so much energy and focus being placed on our technology environment, it is a bit deflating to have had to defer almost half the requests, but be assured – the year will end with a more generous round. Following a recommendation made in the Technology Advisory Group, we are planning to make Q3 the year's largest round of approvals. At that time we plan to spend out this year's budget, and to look ahead by approving requests to be filled over the summer on next year's CE budget. This new timetable will serve local units by deploying equipment over the summer so it can be available the entire academic year. It will serve the decision-making process too, by giving us flexibility to budget for large purchases.

In this round we discussed (and ultimately recommended deferring) several requests that represent new or expanding programmatic directions. These include a request for a tablet PC (Science) and a self-check unit (Dewey.) We intend to schedule meetings with the requesting units to be sure the details and expectations of these requests are fully understood, and hope to be able to approve them in the next round. Similarly, Barker and Science have both requested computers to be used as local file servers. We are recommending deferring these requests for now, pending the outcome of the computer support discussion to be held in early February. If these requests are consonant with directions suggested by that meeting, we hope to move ahead with them next quarter as well.

One large initiative that we hope to fund immediately is the proposed improvement to networking in the DIRC. Wireless, which seemed so promising when the DIRC was set up, has just not been reliable enough for a teaching facility where having every unit working every time is essential. Thus, even in a relatively lean quarter, we are recommending installing net drops for each station in DIRC

Requests

Total number of requests received (including those deferred from Q1): 36

Total cost of all requests: \$81,465

Approvals

Number of approved requests: 18

(Includes new equipment, cascades, and requests to be filled in other ways)

Recommended expenditure this quarter: \$22,535

Technical Support Goals

...Productivity... technology that enhances workplace production by our staff – 74% of this quarter's expenditures

...Teaching... providing tools to instruct and serve patrons better – 24% of this quarter's expenditures

...Health... tools to improve the ergonomics of our work – 3% of this quarter's expenditures

Nina Davis-Millis
Submitted to the Libraries' Steering
Committee 1/2005

Q2 SUMMARY

Total requested this round	81,465
Target	21,000

APPROVALS THIS ROUND

(These numbers are intended to give you a sense of how this quarter's available funds were distributed among our support goals)

Total approved this round	22535	
Approved for access:		0%
Approved for productivity:	16610	74%
Approved for creative:		0%
Approved for health:	575	3%
Approved for teaching	5350	24%
Approved for public	5350	24%
Approved / access + teaching	5350	24%

ADJUSTED TOTALS

(These numbers are intended to give you a sense of how this quarter's available equipment was distributed among our library units. They include this quarter's approvals plus cascades and out-of-cycle approvals since the last quarter.)

Adjusted total this round	30435
Admin Services	850
ALS	1700
Archives	1400
Barker	4200
CAMS	2100
Dewey	
Humanities	2625
Lindgren	900
Public Services	5350
Rotch	3310
RVC	1600
Science	6400

Year to Date Summary

Total requested	105,630
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APPROVALS

(These numbers are intended to give you a sense of how the available funds were distributed among our support goals)

Total approved	64855
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Approved for access:	13345	21%
Approved for productivity:	44455	69%
Approved for creative:	1000	2%
Approved for health:	575	1%
Approved for teaching	5480	8%

Approved for public	19345	30%
Approved / access + teaching	18825	29%

ADJUSTED TOTALS

(These numbers are intended to give you a sense of how the available equipment was distributed among our library units. They include approvals plus cascades and out-of-cycle approvals.)

Adjusted total	90118
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Access Services	3625
Admin Services	4475
ALS	8900
Archives	5310
Barker	8030
CAMS	3725
CMS	2010
Dewey	10968
Director	4400
Humanities	11840
Lindgren	1530
Music	130
Public Services	5350
Rotch	5710
RVC	3200
Science	10915
