

## **FY 2003 Computer-Related Capital Equipment Requests for the MIT Libraries**

### **Proposed Approvals for Q3**

This quarter was a modest one, in keeping with DLG/TSAC's recommendation that we take a conservative approach in order to provide more flexibility for next year's budget. We received 70 requests totaling an estimated \$123,867. Of these, we recommend the approval of 31 requests in whole or in part, including cascades, at an estimated cost of \$28,633. Expenditures for equipment that directly serve the public make up 27% of the approved dollars; equipment that serves the public by way of access or teaching constitute 41% of the approved dollars.

Since this is the final quarter for the fiscal year, we came to a decision about each request; no requests from this quarter will be carried forward.

### **Technical Support Goals**

C3 identified six technical support goals. The requests we approved break down as follows (these are percentages of the approved total, and add up to more than 100% since a single request may meet more than one goal):

- ...Access... providing enhanced patron access to resources, including patron self-service – 37%
- ...Teaching... providing tools to better instruct and serve patrons – 14%
- ...Creative... doing creative and innovative things we have not done before – 8%
- ...Productivity... technology that enhances workplace production by our staff – 69%
- ...Sharing... equipment meant to be shared by a workgroup or the whole libraries – 18%
- ...Health... tools to improve the ergonomics of our work – 34%

<b>Total requests</b>	123,867
<b>Total approved</b>	28,633
Approved for public	7,826
Approved for access/teaching	11,827
Approved for access	9,627
Approved for teaching	3,871
Approved for health	9,765
Approved for productivity	19,720
Approved for "creative"	2,200
Approved for shared equipment	5,129

**Key to decisions:**

y	yes
n	no
d	defer till next quarter
p	partial approval
o	funded through other
c	cascade