

## DEWEY LIBRARY FOR MANAGEMENT AND SOCIAL SCIENCES ANNUAL REPORT, 2005-2006

The 2005/2006 academic year marked the beginning of a multi-year transition for the Dewey Library. Improvements to the physical facility became a priority with the news that the library would not be moving into the proposed East Campus Project. Reference services were altered with the closing of the reference desk and services were added at the circulation desk. Subject selectors continued to shift more financial resources towards purchasing electronic rather than physical titles. The physical collection in Dewey was tightened and searched to reflect more accurate holdings. Popular instruction sessions expanded into the virtual realm. The Dewey Library continues to evolve as we meet the changing needs of our community.

### CIRCULATION

In February 2006, Dewey patrons were offered a new service: the ability to retrieve interlibrary borrowing materials from, and to return them to, Dewey. Changes in the Document Services unit enabled local delivery and pick-up and Dewey staff volunteered to collaborate with them to pilot this new service. An information manual containing interlibrary borrowing procedures was created for staff and student workers. Staff worked to eliminate startup kinks and improve workflow to benefit Dewey and other units when the service is expanded.

To better support patron self-sufficiency, the library installed a self-checkout machine in November 2005. All staff and student workers were trained following the installation of the machine at Dewey, and assisted patrons with its use. A 10-week contest was held at the beginning of the spring semester for patrons using self-checkout with weekly drawings of \$25 Amazon gift certificates. The contest provided publicity for the new service and allowed staff to promote its use without feeling uncomfortable suggesting the patrons check-out their own materials. Statistics taken before, during and after the contest showed that usage was dramatically increased by the promotion. As expected, usage was highest while prizes were offered, but there was still a 96% increase over the 10 weeks before the contest to 10 weeks after the contest was over.

10 weeks before the contest 12/19/05 – 2/19/06	10 weeks during the contest 2/20/06 – 4/21/06	10 weeks after the contest 4/22/06 – 6/30/06
659	1,585	1,292
% change from prior to during the contest		+140.5%
% change during to after the contest		- 18.5%
% change from 10 weeks before the contest to 10 weeks after the contest		+96%

Circulation figures remained similar to last year decreasing only 5.1%. Even though the self-checkout machine was operational only part of the year, it accounted for 21.7% of all checkout transactions. While there was a modest 4% decrease in the traffic in the library, in-house use of materials had a more significant 27% drop.

Time spent on reserves processing is mostly spent working with physical reserves. The recent announcement, that the Libraries will now provide scanning for professors free of charge, has the potential to drastically change the reserves processing workflow in favor of e-reserves. Staff continued regular maintenance of the print reserves collection by weeding, shifting, and relabeling the collection after the end of each semester. The remaining journals in the reserve collection, with the exception of four

titles, will be transferred to the journal collection over the summer. The print reserves collection will undergo further changes once construction in the circulation staff area begins (see Space section below) and access to this area is severely limited.

## **COLLECTIONS**

Continuing to shift the collection from print to electronic resources, subject selectors worked together to review current serials and made cancellation decisions. Cancelling print serials including all microfilm subscriptions to daily print newspapers freed monies to purchase new online subscriptions and upgrade existing ones. The following titles were either added or upgraded this year: China Academic Journals, Series G (political science, law, economics, military affairs, finance, business, and related subjects), International Energy Agency databases (10 titles in SourceOECD), Factiva (upgraded from 4 to 5 users), Thomson Research upgraded to Thomson One Banker, including access to WorldScope and an additional interface for SDC Platinum databases, D&B International Million Dollar Database and D&B's Million Dollar Database (upgraded from 1 to 5 users), and Handbooks in Economics Online.

Dewey received an additional \$20,000 in serial funds to purchase health-related market research from Frost and Sullivan. One-time central funding was also found to pay for JSTOR Business Collection II and Elsevier Economics, Econometrics and Finance backfiles. Dewey funds were used to supplement central funds to purchase online access the Wall St. Journal and Washington Post historical newspapers as well as to upgrade to the complete Global Market Information Database.

Dewey librarians agreed to change the existing practice of ordering new journals in print and online to ordering only the online version. This new policy was put into practice with the system-wide review of Springer/Kluwer subscriptions where several titles were cancelled and a few new titles were added with e-only access.

The monograph storage project, which began the previous year, was completed in May 2006. The total number of items removed from the shelves was 31,688 with 28,876 sent to remote storage and 2,812 withdrawn. This accomplishment was possible because of the cooperation between the librarians, circulation and processing staffs. The three key staff members involved in this project received the team Infinite Mile Award in the category "Outcome and Productivity" for their management and leadership of the project. In addition to staff, student assistants and temporary workers contributed greatly to this project. Without these additional resources it would not have been possible to complete such a massive storage project in a relatively short time-frame.

This year also saw the start of an ambitious journal storage project. The project began in January with the deferred annual journals storage. Eleven new JSTOR titles were identified bringing the number of JSTOR journal volumes sent to off-campus storage to 1,741 volumes with an additional 708 journal volumes sent to on-campus storage. March saw the start of the basement journal off-campus storage phase with another 2,116 journal volumes sent to storage in the spring. The final phase of the project to be completed FY07 will send the remaining basement journals to on-campus storage.

Several other projects were undertaken to tighten the collection, make materials easier to find, to improve space issues, and to increase circulation. These included withdrawing pre-1986 print theses, eliminating the new books display and ready reference collections, discarding ICPSR outdated magnetic tapes and old Frost & Sullivan print reports, and expanding the popular impulse borrowing display. Librarians also began to trim the reference collection. A comprehensive review of reference to reduce the collection further is planned for the coming year.

The two major uncataloged collections of the Dewey Library are the United Nations (UN) document collection and the industrial relations (IR) pamphlet collection. Progress was made this year towards

improving the accessibility of these collections. The UN collection was reviewed, weeding extra copies, separating monographs from serials, and discarding some materials. The remaining titles were searched in the Barton catalog eliminating 178 cataloged duplicates. After meeting with the Head of the cataloging unit, it was decided that the 1,277 monograph pieces and 46 serial titles can be sent for copy cataloging starting with the new academic year.

The Industrial Relations pamphlet collection is more complex and will take more time to process. However after all the years this project has been waiting, work has finally begun. The IR subject specialist searched Worldcat for approximately 10% of the titles listed in the IR collection's card catalog. She discovered that of the approximately 800 titles searched 64% were rare or unique and 36% would be obtainable through interlibrary borrowing indicating there is definite scholarly value in the collection. It was determined that two parts of the collection should be offered to areas outside of the Dewey Library: materials from the 1962 Presidential Railroad Commission were given to the JFK Library in Boston and materials from the Scanlon Plan were offered to the MIT's Institute Archives pending the appropriate gift agreement. Work on the collection will continue next year.

Maintaining the stacks in the library and improving the accuracy of holding information in the catalog is critical for patron access to materials and staff time spent on these efforts this year reflects their importance. Staff and students searched for missing books that were not found during the monographic storage project. Over 4,600 searches were done on approximately 1,500 titles. 520 items were found and the catalog records were updated as missing for 1,056 titles. A separate project involved changing 6,000 items to reflect their correct permanent location that had mistakenly been assigned a temporary location. To improve the stacks, staff completed the following projects: shifting most of the collection on the 2<sup>nd</sup> floor due to the monographic storage project, shelf-reading the theses, reference, and reserves collections, shelf-reading and shifting the 1<sup>st</sup> floor journal collection and the entire microfilm collection, and conducting searches for missing, lost, and billed-for-replacement items.

## **INSTRUCTION**

As part of the revised instructional plan, the popular business research workshops were expanded to include new content and delivery formats. For the first time, online analogs for the companies and industries workshops were created to provide learning opportunities in the virtual environment. Both tutorials are in PowerPoint and available via the Dewey home page and the Dewey Community in SloanSpace. (See Companies tutorial: <http://libraries.mit.edu/dewey/CompanyResearch.ppt>; Industries, Markets & Products tutorial: <http://libraries.mit.edu/dewey/IndustryResearch.ppt>.) Two new workshops were also introduced into the business research workshop series: Super Searching, a workshop on database searching skills, and Industry Focus, a workshop covering special resources for a particular industry (this time, biotechnology). Both were well received and will be repeated.

The associate head librarian and instruction coordinator gave a very well-received presentation on "Do-It-Yourself Market Research" for a program sponsored by the MIT Enterprise Forum. This program provided a venue for reaching entrepreneurs and inventors across the MIT community, further enabling them to learn about and use MIT's rich collection of business resources. A self-help guide was created to go along with the presentation and was later posted to the website. (See <http://libraries.mit.edu/guides/subjects/market-res-diy/>)

Dewey continued to offer its popular workshops, course-related sessions, and orientations during 2005-2006. Dewey librarians also jointly sponsored or participated in a wide range of instructional activities in other units, contributing instruction in business and social science information for users working in multidisciplinary frameworks. Some highlights of ongoing programming were:

- Orientations to library resources and services were offered to four user communities in the Sloan School (MBAs, International Faculty Fellows, Sloan Fellows, Sloan PhDs), and the Departments of Economics and Political Science.
- Dewey librarians continued to offer the business research workshop series to Sloan students. This year eight fewer sessions were offered but had twenty-one more attendees than last year for a total of 21 workshops with 212 attendees. Last year there were 29 workshops with 191 attendees. This represents an increase of 7% in the number of attendees per session and a return to attendance rates established in 2003 and 2004. While response rates vary from semester to semester, end-of-term evaluations of the workshops showed that a wide majority of respondents feel the workshops enhanced their research and use of the resources.
- The data services librarian offered a number of course-related sessions and independent seminars related to data resources during the semesters and IAP. Two of these sessions on the use of statistical software were co-taught with the new Harvard-MIT Data Center statistical consultant.
- Several independent seminars were designed and presented at the request of Sloan students. The industrial relations librarian presented a special session on biotechnology resources and the instruction coordinator responded to a group's request for training in historical industry research. These sessions underscore Dewey's high involvement with self-managed and highly motivated graduate students.

Dewey made progress in fulfilling key components of the revised instruction plan: new workshop content was developed and virtual learning opportunities were created—both accomplished in response to students' interests and desire for self-sufficiency. Yet each advance is never an end in itself. New products and services are always beginnings in that they entail continued maintenance, updating, and fine-tuning.

During the coming year, the hope is to move forward on a third element of the instruction plan: to understand the needs of undergraduate majors and minors in management, to identify strategic learning venues for this group, and to design relevant programming for them. Also, the increased outreach and contact with Sloan faculty by the associate head/Sloan liaison will potentially lead to more requests for course-related instruction. And finally, attempts will be made to incorporate some of the findings of the study conducted by the User Needs Assessment Group during the winter of 2006 into the design and delivery of instructional programming at Dewey.

## **REFERENCE AND INFORMATION**

The delivery of reference services in Dewey was transformed this year. In October, Dewey became the last of the MIT divisional libraries to retire its reference desk, changing to an on-call model. Circulation staff provides information and basic reference service at the desk for all hours the library is open and full reference service is still offered 11 a.m. to 5 p.m. weekdays by the librarians who are on-call. The transition, led by a four-person team, began on an experimental basis during the second half of the fall term. The overall assessment from staff and from users was positive, and on-call reference service was formalized in December.

A major innovation in unmediated electronic reference assistance occurred with the implementation of a new self-help tool which has significant potential benefit to our user community. This tool, called the Dewey Research Advisor (DRA), is an online database that provides starting points for specific research questions in the fields of business, management and economics. The DRA is based on a model developed at Wharton with content shared and contributed by prominent academic business libraries. Dewey librarians contribute to its development making it into a robust and comprehensive ready-reference tool

for the MIT community. The librarians, with technical support from several other staff members, released the DRA in beta format in February and during the last quarter of the year its “Q&A” information points have received 8,946 cumulative hits.

A new reference service offered to patrons in the beginning of 2006 was the ability to meet with the Harvard-MIT Data Center (HMDC) statistical consultant at the Dewey Library by appointment in addition to sending questions via email. The consultant provides assistance using statistical software packages, importing and managing datasets, and performing statistical analysis and graphing. The new service was very well received and from January to June the consultant responded to a total of 64 email questions and in-person consultations.

The number of reference questions patrons asked staff continued to decrease. It dropped 42% overall with the steepest decline happening at the desk. However, it’s interesting to note the number of complex reference questions at the desk decreased only 3% whereas the number of basics reference decreased 38%. While one can speculate this change is due partly to the removal of the reference desk and undercounting of statistics, one hopes that it is also due to increased skills of our patrons and their use of our self-help tools and instruction sessions.

In support of the Libraries’ core competencies for desk staff, a new series of continuing education sessions kicked-off with an Information Services Update on June 15, attended by circulation and processing staff. With the participation of all Dewey librarians, future sessions will ensure that desk staff are kept current on new resources and services and possess the information service skills identified as core competencies for all service desk staff.

This year Dewey staff participation in Ask Us switched from two librarians to one librarian and one circulation staff member partway through the year. This switch provided circulation expertise to Ask Us and relieved the Head Librarian from the added reference responsibility. Dewey’s non-standard approach, wherein all librarians – not just the Ask Us staff - participate equally in answering questions in Dewey subject matter queues, continues to be the most practical strategy for dealing with the volume and level of complexity of the questions in management and social sciences. The three Dewey staff members along with the rest of the Ask Us participants received a team Infinite Mile award in the category of “Innovation and Creativity.”

## **SPACE**

It was announced in the fall that the East Campus Building Project had sufficient funds to move forward but would no longer include Dewey Library. With the news that the library would remain in the Hermann Building, a CRSP proposal was submitted to renovate the library entrance for security reasons as well as the circulation desk to accommodate an integrated service point. Collection security issues remained a problem because of the entrance design and single 3M gate. The proposal also included a request for studies to be done to assess the floor-loading capacity of the building, to recommend a solution to the space and noise issues of the librarians’ offices, and to design a new patron access method to the basement. There continued to be problems with the elevator and the basement was inaccessible to patrons several days during the year. The multi-part CRSP proposal was approved with the entrance/desk construction work schedule to begin in FY07.

In addition to the problems with the elevator, there continued to be issues with the aging facility. High humidity levels were still a problem requiring multiple dehumidifiers to run constantly for most of the year although the amount of condensation on the duct work was reduced due to last year’s improvements. The carpet was repaired in several spots where it had frayed or come loose from the cement floor. Several of the aging study carrels were refinished and the laminate writing surfaces were updated. Improving study space in particular and the facilities in general will continue to be a priority for Dewey staff as the

community indicated this was a real concern in the survey conducted by the Libraries during the academic year.

Based on other feedback from the survey, staff proposed a redesign of the former reference desk area to make this area more usable and the library more inviting to students. This plan will be executed in the coming academic year after the construction on the entry and circulation desk is completed. Also due to feedback, a series of displays were created for the bulletin board to increase awareness of features and services of the library.

Staff work areas also received some much needed attention. The area behind the circulation desk was rearranged to provide a more efficient workflow for staff relocating reserve and unbound journal pre-shelving. The processing office was redesigned to increase student/temp workspace and improve traffic flow.

On the recommendations of the Libraries' Signage Task Force and Dewey's local sign team, new signs holders were purchased for the library. The holders were installed at the end of June and new signs will be in place for fall. The old mismatched stack signs were removed and new ones were installed on all the stacks on the first and second floors.

## **STAFF**

The Processing Team which spanned both the Dewey and Humanities Libraries was dissolved this year and separate processing units were created in each of the libraries. This decision was made after interviews with all the staff involved showed the potential benefits of reorganizing. While the transition was difficult for several members of the processing staff due to the uncertainty of the organization structure, the final outcome with its traditional hierarchy has been very positive for the staff and Dewey Library.

Staffing levels were slightly reduced this year with the end of the temporary part-time circulation assistant position in November. A permanent processing assistant position was changed to a temporary position when a vacancy occurred. However for the first time in three years, Dewey was briefly fully staffed. Of the four support staff vacancies created this year, three were filled internally and one externally. The associate head librarian position was filled in August.

Despite the transitions, the staff continues to work well together. The collaboration among the staff on the monographic storage project was tremendous. Other critical projects including the DRA, on-call reference model implementation, facilities planning, and signage team, involved staff from all Dewey functions. Processing staff covered the desk to allow the circulation staff to have monthly meetings and worked with the librarians to respond to humidity problems in the basement. Circulation staff assisted with the "Finding a Job" webpage update, searched Barton for a number of projects, contributed to an aggregator journal search project, and used student workers as minimally as possible so that the student budget could be reapportioned to better support important processing projects.

Staff continues to be Dewey Library's greatest asset. Even with all the changes, patrons received excellent service in Dewey and in the rest of the MIT Libraries as noted in the Libraries' survey in the fall of 2005. To maintain this high level of service, staff attended a customer service training class sponsored by the MIT Libraries. A circulation staff member organized a refresher training session for Dewey staff by the CopyTech representative and created cheat sheets that were placed on display for the patrons in the copier area. Individuals also took part in other learning opportunities relevant to their work ranging from Excel training to the Wharton Research Data Services user group meeting.

## **SYSTEM SUPPORT**

Staff continued to represent the Dewey Library on system-wide standing functional and administrative committees such as Ask Us Central, Barton Advisory Group, Circulation Committee, Collection Management Group, Computer Support Group, Disabilities Access Group, Divisional Librarians Group, DLG-TSAC, E-Reserves Group, Graduate Student User Group, Faculty User Group, Instruction Committee, Libraries' Advisory Committee on Workplace Issues, Library Council, Networked Electronic Resources Decision (NERD) Group, Processing Committee, Public Services Management Group/Public Services Leadership Group, Reference Committee, Reserves Working Group, Undergraduate User Group, Web Advisory Group/User Interface Group, and Web Contacts.

Members of Dewey also participated on several project-related task forces including Aleph 16 upgrade, Core Competency Documentation Discovery, IAP Coordinator, Merit Benchmarks, Performance Assessment, SFX/Verde, Verde Migration, and User Needs Assessment.

Involvement in these groups requires a major commitment from both the participants and the staff who support local services and initiatives in their absence.

## **DEWEY PERSONNEL CHANGES**

- Amanda Clay Powers, Serials Processing Assistant, departed 7/22/05
- Alex Caracuzzo started as Associate Head Librarian on 8/15/05
- Julia Lanigan, Circulation Services Assistant, transferred to Serials Processing Assistant on 11/1/05
- Elissa Derby, temporary part-time Circulation Services Assistant, promoted to full-time Circulation Services Assistant on 11/14/05
- Jennifer Berman-McMillan, Journal Processing Assistant, departed 1/17/06
- Katherine Nolan, started as temporary Journals Processing Assistant on 4/11/06
- Melody Craven, Circulation Services Assistant, departed 5/5/06
- Carol Schweigert, part-time Evening and Weekend Circulation Assistant, transferred to full-time Circulation Assistant on 5/30/06

## **FUTURE PLANS**

- Comprehensive review of reference collection
- Continue to improve Dewey facilities
- Develop marketing plan to the Sloan School
- Promote availability of reference services to community
- Design instructional programming for management undergraduates
- Continue implementation of Data Services Plan
- Adapt to new e-reserves workflow
- Complete journal storage

## STATISTICS

<b>TRAFFIC</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Door Count	145,848	128,330	122,789
Percent Change		-12.0%	-4.3%
Visitors Signed In	437	578	234
Percent Change		32.3%	-59.5%

<b>CIRCULATION TRANSACTIONS</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Barton Circulation	51,780	44,738	42,860
Manual Circulation	2,198	1,063	617
<b>Total</b>	<b>53,978</b>	<b>45,801</b>	<b>43,477</b>
Percent Change		-15.1%	-5.1%

<b>CHECK-OUT STATISTICS</b>	<b>11/05-6/06</b>
Self-Check	4,470
Circulation Desk	16141
<b>Total Check-Out</b>	<b>20,611</b>
Self-Check % of Check Out	21.7%

<b>SHELVING</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Book Trucks Shelved	1,261	1,063	775
Percent Change		-15.7%	-27.1%
In-Library Use	42,095	19,059*	13,847

\*incomplete statistics

<b>MATERIAL TYPE CIRCULATION</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
28 Day Loans- Monographs/Serials	30,316	27,833	37,312
Percent Change		-8.2%	34.1%
28 Day Renewals - Monographs/Serials	26,791	23,355	26,425
1 Day Loans -Journals	2,418	1,627	1,147
Percent Change		-32.7%	-29.5%
1 Day Renewals - Journals	83	95	75
2 Hour Loans and Renewals - Reserves	5,917	4,841	3,731
Percent Change		-18.2%	-22.9%
<b>Total</b>	<b>65,525</b>	<b>57,751</b>	<b>68,690</b>

<b>LOANS BY BORROWER</b>	<b>2004/2005</b>	<b>2005/2006</b>
MIT Faculty	1,218	1,385
MIT Staff	3,595	3,756
MIT Other	1,268	1,500
Graduate Student	20,160	17,452
Undergraduate Student	5,572	4,743
BLC	909	868
PCard	524	555
Library Use	1,622	11,884
Harvard Reciprocal	33	32
<b>Total</b>	<b>34,901</b>	<b>42,175</b>

<b>RESERVE PROCESSING ITEMS</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Course 14	251	239	136
Course 15	354	427	398
Course 17	480	556	368
Other	150	101	131
<b>Total</b>	<b>1,235</b>	<b>1,323</b>	<b>1,033</b>
Percent Change		7.1%	-21.9%

<b>REFERENCE AND OTHER QUESTIONS</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Reference Questions at the Desk or On-Call	8564	5220	2791
Percent Change		-39.0%	-46.5%
Reference Questions Away from Desks*	950	759	667
Percent Change		-20.1%	-12.1%
<b>Total Reference Questions</b>	<b>9514</b>	<b>5979</b>	<b>3458</b>
Percent Change		-37.2%	-42.2%
Other Questions at the Desk	432	428	428
Non-Reference/Circulation Questions at Circulation	4787	4428	4428
<b>Total Non-Reference/Circulation Questions</b>	<b>5219</b>	<b>4856</b>	<b>4856</b>
Percent Change		-7.0%	0.0%
Follow-ups	241	238	169

\* Includes email, Ask Us, consultations, etc.

<b>AT DESK QUESTIONS MONTHLY AVERAGE</b>	<b>2004/2005*</b>	<b>2005/2006</b>
Basic Reference	249	154
Percent Change		-38.2%
Complex Reference	96.8	93.6
Percent Change		-3.3%
Technical	59.2	44.3
Percent Change		-25.2%
Circulation Complex	220	149
Percent Change		-32.3%
Other	338	203
Percent Change		-39.9%

\* Averages based on 10 months of data

<b>PUBLIC SERVICE INSTRUCTION: SESSIONS &amp; ATTENDEES</b>	<b>2003/2004</b>		<b>2004/2005</b>		<b>2005/2006</b>	
	Sponsored by Dewey	Jointly sponsored, System-wide, or Sponsored by other units	Sponsored by Dewey	Jointly sponsored, System-wide, or Sponsored by other units	Sponsored by Dewey	Jointly sponsored, System-wide, or Sponsored by other units
Course-integrated sessions	0 / 0	1 / 85	0 / 0	1 / 100	0 / 0	1 / 78
Course-related sessions	5 / 63	4 / 71	4 / 53	5 / 376	2 / 23	5 / 78
Independent seminars	3 / 13	2 / 6	1 / 6	2 / 22	4 / 34	1 / 9
Orientations	7 / 556	7 / 524	11 / 329	7 / 157	8 / 228	3 / 304
Special workshops	43 / 400	5 / 106	29 / 191	1 / 9	25 / 255	3 / 15
Library sponsored special event	0 / 0	0 / 0	0 / 0	1 / 40	0 / 0	3 / 356
Other	na	na	na	na	na	na
<b>Subtotal: no. of public service sessions / no. of attendees</b>	<b>58 / 1032</b>	<b>19 / 792</b>	<b>45 / 579</b>	<b>17 / 704</b>	<b>39 / 540</b>	<b>16 / 840</b>
<b>Total: no. of instructional sessions / no. of attendees</b>	<b>77 / 1,824</b>		<b>81 / 1,373</b>		<b>55 / 1380</b>	

<b>INSTRUCTION FOR GRADUATE &amp; UNDERGRADUATE STUDENTS</b>	<b>2003/2004</b>		<b>2004/2005</b>		<b>2005/2006</b>	
	Sponsored by Dewey	Jointly sponsored, System- wide, or Sponsored by other units	Sponsored by Dewey	Jointly sponsored, System- wide, or Sponsored by other units	Sponsored by Dewey	Jointly sponsored, System- wide, or Sponsored by other units
<b>Course-integrated sessions</b>						
Graduate attendees	0	0	0	0	0	0
Undergraduate attendees	0	85	0	100	0	78
<b>Course-related sessions</b>						
Graduate attendees	39	20	38	17	0	28
Undergraduate attendees	24	51	42	359	23	50
<b>Independent seminars</b>						
Graduate attendees	0	0	6	0	10	0
Undergraduate attendees	0	0	0	0	4	0
<b>Orientations</b>						
Graduate attendees	418	101	316	142	215	45
Undergraduate attendees	0	63	0	15	0	116
<b>Special workshops</b>						
Graduate attendees	346	22	191	9	237	0
Undergraduate attendees	0	36	0	0	0	0
<b>Library sponsored special event</b>						
Graduate attendees	0	0	0	0	0	320
Undergraduate attendees	0	0	0	0	0	0
<b>Total</b>						
<b>Graduate</b>	<b>803</b>	<b>143</b>	<b>551</b>	<b>168</b>	<b>462</b>	<b>393</b>
<b>Undergraduate</b>	<b>24</b>	<b>235</b>	<b>42</b>	<b>474</b>	<b>27</b>	<b>244</b>

**Note:** Number of attendees does not match those in other table because it also includes counts for All MIT Community, Faculty, etc.

<b>PROCESSING</b>	<b>2003/2004</b>	<b>2004/2005</b>	<b>2005/2006</b>
Monograph Orders Placed	4,755	4,316	3,982
Monographs Received	4,579	3,841	3,724
Gift Items Accepted	1,050	544	436
Monographs/Serials Sent to Storage	9,596	16,005	18,474
Journals Sent to Storage	134	522	2,913
<b>Totals Items Stored</b>	<b>9,730</b>	<b>16,527</b>	<b>21,387</b>
Binding Costs	\$38,087	\$33,879	\$35,447
Percentage of Binding Budget	19.00%	21.10%	17.60%

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**Head, Dewey Library for Management & Social Sciences**